

# 2025 UC SEMINAR

For new drivers and those in need of an initial claim  
at end of school (June 2025)

WEBSITE: [WWW.BENEFITS.UC.PA.GOV](http://WWW.BENEFITS.UC.PA.GOV)

THIS IS THE PORTAL THAT YOU WILL USE TO  
BE ABLE TO CREATE A CLAIM FOR FILING  
UNEMPLOYMENT COMPENSATION.

Requirements: Set up UC Benefits Sign On

- ID
- Password\*

\*once these are created, remind driver to keep in your personnel file for safekeeping. You will need on a continuous basis.  
(Do not rely on your browser history/memory only. You could lose your access to the device.)

## SCHOOL BUS/VAN QUALIFIERS FOR UNEMPLOYMENT

- You must be in a layoff situation from work
  - M-Th
    - If you work a partial week where your last day of work is Monday – Thursday, you can file the same week – Friday or Saturday
  - M-F
    - If you work a full week but Friday is your last day until you are called back, you will need to wait until Sunday to be able to file a claim.
- You must have had earnings for **2** quarters (The Department will then make the decision of whether you qualify or not.)

What quarters get used to determine my rate? Note: the current and the one preceding the current are crossed out. All four quarters of 2024 are the quarters in your base year.

January – March 2024

April – June 2024

July – Sept 2024

Oct- Dec 2024

Jan – March 2025

April – June 2025

UE looks at the first four of the last five completed calendar quarters. And within that time frame you must have wages in at least two of the quarters.

Examples:

In June I apply for UC benefits. The base year will be all four quarters of 2024. You must have sufficient wages in at least two of those four quarters.

In July I apply for UC benefits. The base year will be April 2024-June 2024, Jul 2024-Sept 2024, Oct 2024-Dec 2024 and Jan 2025-March of 2025. You must have sufficient wages in at least two of these four quarters.

Wages do not need to be with a single company. We look at total wages earned with all employers.

# ID.ME

- Close to the end of the initial claim filing process, you will need to set up an Id.me account (if you do not currently have one). The purpose of this account is so that the government can identify you by pieces of information that you input so that anytime you sign into a government agency, it will lessen the possibility of fraudulent activity.
- You will be able to set your password of your choice.
- Requirements:
  - You must have a personal, individual email address. You cannot share another person's email who also uses ID.me.
  - Scanned copy of the front & back of your driver's license.
  - A device that has a camera that can capture a mapped picture of your face.
- \*You should keep in a safe place so as not to forget. You will also go through this process when re-opening a claim closer to the beginning of your process.

# GENERAL UNEMPLOYMENT PROCESS

- Claims are active for 1 year
  - There is a waiting week rule applicable to filing a new “Initial Claim”. You still need to open your claim, but for the first week you will receive a notice that you do not qualify for monetary reasons. This is correct because you have to wait until the second week to receive any benefit.
- After you complete an “Initial Claim”, this stays open until you don’t have a weekly certification. If it closes because you are back to work, you will need to “Re-open Claim” the next time you need to file until the end of your claim year. UC will know if you have a current claim year open and your current claim year can also be seen at the top of your dashboard page.
- After your claim is open, you will need to file weekly certifications verifying the amount of hours, if any, that you may have worked which are *not your regular work hours*. This information is used to determine how much benefit you will receive for each week. You can receive partial benefits.
  - This process continues until you don’t receive a benefit. When you return to work and no longer qualify for the benefit, you simply stop your weekly certifications. This will close your current claim until the next time you may need to file within your claim year.
    - \*Your claim can be re-opened at anytime during the claim year period. The timing for this process would follow the same pattern as for an initial claim.

# GENERAL UNEMPLOYMENT PROCESS

- After you open your initial claim, you will receive information about the amounts of your weekly benefit available based on your largest earning quarter in the last 5 quarters.
- What is a quarter?
  - January – March is 1 quarter
  - April – June is 1 quarter
  - July – September is 1 quarter
  - October – December is 1 quarter

Please review your unemployment claim eligibility below.

## Claimant Eligibility

If you want to review the information and preferences you entered when you created your account and make any changes or updates that are needed, click "Next" at the bottom of the page. If you are ready to file a claim, click "Next" at the bottom of the page. If you have any questions or need assistance, click "Click Next" at the bottom of the page. If you have any questions or need assistance, click "Click Next" at the bottom of the page.

To be eligible for UC benefits, you must have earned income which qualifies you for a benefit at least 2 quarters of the last 5.

preferences, you will be given the

Next >>

Return to Previous Page

Click Next

We value your input, please provide your feedback below so we can assist you further.

Submit

### About

- [Sign Out](#)
- [Home](#)
- [Site Map](#)
- [Site Search](#)

### Settings

- [Accessibility Statement](#)
- [Preferred Settings](#)
- [Page Preferences](#)

### Services

- [For Individuals](#)
- [For Employers](#)

### Legal

- [Privacy Statement](#)
- [Terms of Use](#)
- [Disclaimer](#)
- [EEO](#)

### Resources

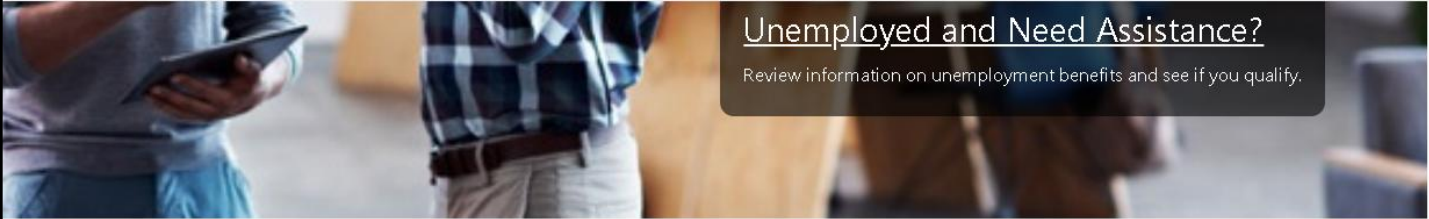
- [Protect Yourself](#)
- [Feedback](#)
- [Assistance](#)

### Pennsylvania's Unemployment Compensation (UC) Benefits System

[Contact Us](#)



When you sign into the UC system, you will be directed to your dashboard. You will select Start an Unemployment Claim. The system knows if you are re-opening a claim or starting an initial claim.



Unemployed and Need Assistance?  
Review information on unemployment benefits and see if you qualify.

▼ Pinned Links

Your claim is 1 year from opening to closing.


You currently have no saved pins.

▼ Widgets

▼ My Benefits Plan

[0 Unemployment Insurance Claims - Regular Active](#)  
[View Your Benefit Summary](#) ➔

▼ Need help or more information

[Assistance Center](#)  
Find the answers to your questions or issues.  
[Learning Center](#)  
Watch self paced training videos and tutorials.  
Note that help is available on most pages by clicking the information icon 

▼ My Personal Profile

 [Update Contact Information](#)  
Review and update name, address, phone or e-mail.  
[View your Personal Profile and Contact Information](#) ➔

▼ My Messages

 [0 Unread Notifications of Job\(s\) Available](#)  
 [10 Unread Messages](#)  
 [6 Read Messages](#)

[Enter the Message Center](#) ➔

▼ Unemployment Services

 [Unemployment Benefit Overview](#)  
Information about the Unemployment Benefit program.

 [Start an Unemployment Claim](#)  
File an initial claim or re-open an existing claim.

 [PEUC Program Information](#)  
Information about the Pandemic Emergency Unemployment Compensation (PEUC) Program.

 [Claim Summary](#)  
View a summary of your unemployment benefits claim.

 [1099-G Information](#)  
View and print payment data reported to the IRS.

[More Unemployment Services](#) ➔

## Welcome to Pennsylvania's Unemployment Compensation (UC) Benefits System

On the next screen, you will be asked to enter your social security number to begin the application process. [Why do I have to provide my social security number?](#)

You MUST use your correct social security number, name and date of birth to complete the application process.

The Pennsylvania Department of Labor and Industry routinely exchanges information with other state, federal and local agencies. Computer resources are used to detect illegal receipt of benefits and to verify information provided. Providing correct and complete information will ensure the accuracy of your claim. Providing incorrect information, or information on someone other than yourself, may be considered fraud. False statements are punishable pursuant to 18 Pa. C.S. §4904, relating to unsworn falsification to authorities. A person who knowingly makes a false statement or knowingly withholds information to obtain UC benefits commits a criminal offense under section 801 of the UC Law, 43 P.S. §871, and may be subject to a fine, imprisonment, restitution and loss of future benefits.

**NOTE:** Your session will time out after 120 minutes of inactivity. Gather all the necessary information before you continue. For a complete list, view our [application requirements checklist](#).

Click *Next* to proceed to the next screen.

Next >>

Click Next

We value your input, please provide your feedback below so we can assist you further.

Please enter the following information below and click the Next button when you are finished.

Unemployment Insurance Claim Filing Process



\* Indicates required fields.

 For help click the information icon.

### Workers' Compensation Information

Did you receive Workers' Compensation payments?

\* In the last 18 months, did you receive Workers' Compensation payments?  Yes  No

Be careful of this first question – This is asking if you have received “Worker’s Comp” due to being hurt on-the-job. Your answer will most likely be “NO”, unless you have had an on-the-job injury.

[<< Back](#) [Next >>](#)

Click Next

Please review the following information below and click the Next button when you are finished.

Unemployment Insurance Claim Filing Process



\* Indicates required fields.

 For help click the information icon.

### Work History Verification

\* Did you work between 4/1/2022 and 3/31/2023?  Yes  No

Click the appropriate answer.

If you answer Yes to this question, you will have to enter at least 1 Employment History while filing this claim.

Click Next

<< Back

Next >>

Please review the following information below and click the Next button when you are finished.

Unemployment Insurance Claim Filing Process



\* Indicates required fields.

 For help click the informat

### States You Have Worked In

\* Have you worked in two or more states between 4/1/2022 and 3/31/2023?

Yes  No

Click the appropriate answer.

\*Have you worked in two or more states between 4/1/2022 and 3/31/2023?  Yes  No

## States Where You Have Claimed Unemployment

\*Have you claimed unemployment insurance benefits within the last 12 months?  Yes  No

Select all states where you have applied for unemployment insurance benefits within the last 12 months.

Click PA and any other applicable answer.

- Pennsylvania
- Alabama  Alaska  Arizona  Arkansas
- California  Colorado  Connecticut  Delaware
- District of Columbia  Florida  Georgia  Hawaii
- Idaho  Illinois  Indiana  Iowa
- Kansas  Kentucky  Louisiana  Maine
- Maryland  Massachusetts  Michigan  Minnesota
- Mississippi  Missouri  Montana  Nebraska
- Nevada  New Hampshire  New Jersey  New Mexico
- New York  North Carolina  North Dakota  Ohio
- Oklahoma  Oregon  Pennsylvania  Puerto Rico
- Rhode Island  South Carolina  South Dakota  Tennessee
- Texas  Utah  Vermont  Virginia
- Virgin Islands  Washington  West Virginia  Wisconsin
- Wyoming

<< Back 


Click Next

Please review the following information below and click the Next button when you are finished.

Unemployment Insurance Claim Filing Process



\* Indicates required fields.

 For help click the information icon.

### Federal Service

\* Have you worked for, or earned wages from, the United States federal government (not military) between 4/1/2022 and 7/3/2023?  Yes  No

Click the appropriate answer.

<< Back

Next >>

Click Next

Please review the following information below and click the Next button when you are finished.

Unemployment Insurance Claim Filing Process



\* Indicates required fields.

 For help click the information icon.

### Military Service

\*Were any of your wages earned in the military from 4/1/2022 to 3/31/2023?  Yes  No

Click the appropriate answer.

<< Back

Next >>

Click Next

Please enter the following login information and click the Next button when you are finished.

Be sure to remember your User Name and Password. You will need them to access this system again.

Unemployment Insurance Claim Filing Process



\* Indicates required fields.

For help click the information icon next to each section.

## Login Information



Login Name: v@m4

Password: [Change password](#)

Last Login: 6/14/2023 11:21:33 AM

\* Security Question:

\* Security Question Response:



Special characters are not allowed.

If this is your first claim application, you will need to fill these in. If this is a return to the site, these will be filled in for you already.

## E-mail Address



\* Primary E-mail:

[Create E-mail Account](#)

\* Confirm Primary E-mail Address:

## Demographic Information



Date of Birth:

Your date of birth cannot be changed by you after the initial registration. Please contact staff for assistance.

Age:

\* Gender:

Female  Male

Have you registered with the Selective Service?

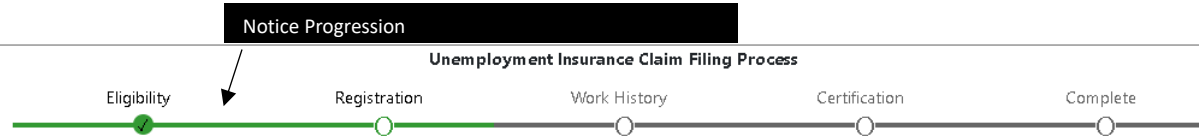
[\[ Selective Services web site \]](#)

Click the appropriate answer.

Next >>

Click Next

Please enter the following information below and click the Next button when you are finished.



\* Indicates required field

For help click the information icon next to each section

## Identity Verification Unemployment Insurance Application

Identity Verification Required

Click here to begin ID.me process OR put in id and password to proceed.

You will be directed to the ID.me site; follow directions; You will be directed back to the UC site when completed.

In order to continue your unemployment insurance application in this online portal, you must verify your identity using the ID.me service.

ID.me is a federally certified identity verification provider specializing in digital identity protection. This secure, online service helps the Pennsylvania Department of Labor & Industry make sure you are who you say you are - and not someone who has stolen your identity. More information about ID.me, including how it protects your privacy, is available [here](#). You will need to have your driver's license or state-issued identification and your Social Security number available.

To begin the process, please click  and you will be directed to ID.Me. Si usted desea utilizar este servicio en español, por favor haga clic [aquí](#) y será dirigido a ID.me.

**You must verify your identity using this service in order to continue the online application. If you do not verify your identity with ID.me, you can choose to file for Unemployment Insurance by calling the Pennsylvania Department of Labor & Industry Claim Center at (888) 313-7284.**

**If you are under 18 years of age, you MUST file by calling the Pennsylvania Department of Labor & Industry Claim Center at (888) 313-7284.**

<< Back

Next >>



COMPLETE YOUR SIGN IN



Enter the code we sent to (\*\*\*) \*\*\*.\*691

Enter the 6-digit code \*

Didn't receive it? [Resend my verification code](#)

If you've changed phone numbers or carriers from when you previously set up multi-factor authentication, please [update your settings here](#).

Continue

English

After typing in code, you will be directed back to the next screen.



### STOP AND READ

This site verifies your identity for access to state benefits or government services.

Your security is our first priority. We want to make sure you know the purpose of this verification.

If you are not verifying your identity to access state benefits or government services for yourself, please contact us before proceeding. For more information on how to avoid scams, [click here](#).

Are you verifying your identity to access state benefits or government services?

Yes

Click Yes

English

After typing in code, you will be directed back to the UC site.

Please enter the following information below and click the Next button when you are finished.

Unemployment Insurance Claim Filing Process



\* Indicates required fields.

For help click the information icon next to each section.

## Residential Address



This is where you live.

\* Address Line 1 :

Address Line 2:   
Apt #, Lot #, Building #, Suite #

\* Zip Code:   
[Find zip code](#)

\* City:

\* State:

\* Country:

### Unemployment Insurance Claim Filing Process



\* Indicates required fields.

For help click the information icon next to each section.

## Phone Numbers



\*Primary Phone:  -  -  Ext:

\*Primary Phone Type:

\*Primary Phone Mode:

Alternate Phone:  -  -  Ext:

Alternate Phone Type:

Text Message Cell Phone Number:  -  -

Fax:  -  -

Input information as applicable

Only certain communications can be sent via text message. Normal text messaging rates apply. Other important notices, including some regarding unemployment benefits, will NOT be sent via text message.

<< Back

Next >>

Click Next

Please enter the following information below and click the Next button when you are finished.



\* Indicates required fields.

For help click the information icon next to each section.

### Preferred Notification Method

\* Please select a method in which you prefer to receive your notifications:

Internal Message with Email Notification ▾

Please select the option of your choosing



<< Back

Next >>

Please enter the following information and click the Next button when you are finished.

Unemployment Insurance Claim Filing Process



\* Indicates required fields.

For help click the information icon next to each section.

## Dependents

\* Do you have dependents?

Yes  No

Complete as applicable

Dependents Disclosure: A dependent can be a legally married spouse who lives with you, children under the age of 18 or children older than 18 with a mental or physical infirmity.

Name (First and Last)	Relationship	Birthday	SSN	Action
	Spouse			<a href="#">Edit</a>   <a href="#">Delete</a>

[ [Add Dependents](#) ]

## Citizenship

\* Citizenship:

\*Citizenship:

Citizen of U.S. or U.S. Territory

## Disability

\*Do you wish to disclose a disability?

- Yes, I have a disability I wish to disclose.
- No, I do not have a disability.
- I do not wish to answer.

Complete as applicable

<< Back

Next >>


Click Next

Please enter the following information below and click the Next button when you are finished.

Unemployment Insurance Claim Filing Process



\* Indicates required fields.

 For help click the information icon.

**Education Information**

\*Your Highest Education Level Achieved:

Complete as applicable

If you have a High School Diploma or High School Equivalency Diploma, please select the appropriate value of High School Diploma or High School Equivalency Diploma.

<< Back

Next >>

Click Next

Please enter the following information below and click the Next button when you are finished.

Unemployment Insurance Claim Filing Process



\* Indicates required fields.

 For help click the information icon.

### Employment - Miscellaneous

\* Since you have become unemployed, are you working on a commission basis?  Yes  No

\* Are you attending school or training?  Yes  No

\* Did you become unemployed or partially unemployed as a direct result of a foreign trade competition covered by a [Certified Trade Petition](#)? (If not sure, answer *No*.)  Yes  No

\* Have you been employed by a public or private school, college or university during the past 18 months?  Yes  No

\* In the last 18 months, have you worked as a professional athlete?  Yes  No

Questions 1 & 2: Your applicable answer  
Question 3: Answer "No"  
Question 4: Your applicable answer  
Question 5: Most will answer "No"; but kudos to our professional athletes! 😊  
  
Click Next

<< Back      Next >>

Please enter the following information below and click the Next button when you are finished.

Unemployment Insurance Claim Filing Process



\* Indicates required fields.

 For help click the information icon.

### Employment - Status

- \* Are you self-employed, or the owner, or operator of a business or farm?  Yes  No
- \* Are you in an elected, appointed or in a major policy making position?  Yes  No

Question 1: Your applicable answer  
Question 2: Your applicable answer  
Click Next


[<< Back](#) [Next >>](#)

Please enter the following information below and click the Next button when you are finished.

Unemployment Insurance Claim Filing Process



\* Indicates required fields.

 For help click the information icon.

### Labor Union Member

\* Are you a member of a labor union or union hiring hall which finds / obtains work for its members?  Yes  No

Answer appropriately  
Click Next

<< Back

Next >>

Please enter the following information below and click the Next button when you are finished.

Unemployment Insurance Claim Filing Process



\* Indicates required fields.

 For help click the information icon.

## Job Title

Please enter a job title below. As you are entering the job title, you may see a list of common job titles similar to what you are entering. If you see your job title in the list, select it.

What is your desired job title?

School Bus Driver

Your desired job and occupation titles can be changed at any time after registration.

Add "School Bus Driver"  
(even if you are a school van driver, please select "School Bus Driver")

## Job Occupation

Please select the occupation that best matches your job title. You may either select from the Suggested Occupations drop-down list, which is populated based on the job title above, or you can search for an occupation using the search link.

Suggested occupation(s):

Bus Drivers, School or Special Client

[ [Search for an occupation](#) ]

Add "Bus Drivers, School or Special Client" Occupation Code: 53302200  
(this can be typed or you can use the pull down menu to select this selection)

Occupation Title: **Bus Drivers, School or Special Client**


Occupation Code: **53302200**

Please enter the following information below and click the Next button when you are finished.

Unemployment Insurance Claim Filing Process



\* Indicates required fields.

 For help click the information icon.

## Military Service

Veterans may be entitled to additional State and Federal benefits. Please answer the following questions.

\*Did you ever serve over 180 consecutive days in active duty for the US military?  Yes  No

\*Have you been classified as a disabled veteran?

Question 1 & 2: Applicable answer

<< Back

Next >>

Please answer the questions below and click the Next button to continue.

Unemployment Insurance Claim Filing Process



\* Indicates required fields.

 For help click the information icon.

### Payment Information

Last Updated: 6/12/2023 11:59:03 PM

\*What type of benefit payment would you like to receive?  Direct Deposit  Debit Card

I Confirm that debit card is my preferred payment method.

You have a choice of payment: Select your choice  
Check your confirmation box

Check that you have read.....

Our records indicate you recently had a prior UC claim, or have a current claim.

If you signed up for direct deposit, the following information is important:

- If you signed up for direct deposit within the past year, your benefits will be directly deposited to the account you provided at that time.
  - If you wish for this to continue, you do not need to submit another direct deposit application.
  - If you do **NOT** wish for this to continue, you must submit authorization to change or stop the current direct deposit information. You can do this after you complete this application by logging into Pennsylvania's Unemployment Compensation (UC) Benefits System and following the Direct Deposit UC Benefits link on your dashboard. If you authorize to stop direct deposit and do not submit new banking information a debit card will be automatically mailed to you.
- If you have immediate concerns about your direct deposit status contact Treasury at 1-877-869-1956.

\*\*\*If the claimant is a returning claimant this is what they see, below.


## **Payment Information**

---

Our records indicate that you had a UC claim within the last two years or are reopening an existing claim. The department anticipates that your previous payment method will continue for this claim.

Most likely you will fall into one of these three categories.

- You have direct deposit in place and have received a UC benefit payment within the last calendar year. You may contact Treasury at 877 869-1956 to confirm that your direct deposit is active.
- You were using a debit card during your prior claim. A new debit card will not be mailed. If you have lost/misplaced your card, please call Money Network at 1-888-292-0059 to request a replacement card.
- You do not have a payment method on file. A debit card is the default method of UC benefit payment. If you are determined financially eligible, a card will be mailed to you from the debit card company. It will be sent in a plain white envelope. Please watch your mail closely. If you would prefer direct deposit of UC benefits, you can apply through your UC dashboard. You can make this change any time after you've completed your UC application. Log into Pennsylvania's Unemployment Compensation (UC) Benefits System and follow the Update Banking Information link on your dashboard.

Regardless of the above category you fall into, you must **read the [Unemployment Compensation Pre-Acquisition Disclosure](#)** , even if you choose to receive UC benefits by direct deposit. Click below to acknowledge you have read this disclosure document and to proceed with this claim.

- I have read the Unemployment Compensation Pre-Acquisition Disclosure Information. You are required to click the Unemployment Compensation Pre-Acquisition Disclosure Information Link and read the disclosure to proceed.

- o You received the debit card, and you still have the card, you do not need to do anything. Payments will be deposited on this card.
- o You received a Money Network prepaid debit card and you misplaced the card. You must call Money Network at 1-888-292-0059 for a replacement.
- o You never received a debit card because your last claim was not financially eligible, a debit card will be automatically issued to you for this claim if it is determined your claim is financially eligible.

Even if your UC benefits are directly deposited, the department is required to advise you that the debit card is an option.

View the [Unemployment Compensation Pre-Acquisition Disclosure](#) to learn more about the debit card.

I have read the Unemployment Compensation Pre-Acquisition Disclosure Information. You are required to click the Unemployment Compensation Pre-Acquisition Disclosure Information Link and read the disclosure to proceed.

## Payment Deductions

\*Do you want Federal Tax withheld?  Yes  No  
(If yes, it would be 10.00% of the weekly benefit amount):


I would suggest that you select Yes to have your taxes taken off from the weekly benefit amount. Unless you are confident that you would not like taxes taken off because UC is taxable income and you will be responsible for taxes – best to have taken out for you.

[<< Back](#) [Next >>](#)

### Unemployment Insurance Claim Filing Process



\* Indicates required fields.

 For help click the information icon.

## Ethnic Origin

\* Are you of Hispanic or Latino heritage?  Yes  No  Information Not Provided

## Race

\* Race - Please check all that apply:

- African American/Black
- American Indian/Alaskan Native
- Asian
- Hawaiian/Other Pacific Islander
- White
- I do not wish to answer.

Questions 1-3: Applicable answers

## Language

\* Do you primarily speak a language other than English at home?  Yes  No

## Thank you for verifying your claim registration information.


Please follow the directions below in order for your claim to be processed.

### Unemployment Insurance Claim Filing Process



\* Indicates required fields.

Notice the progress bar; click next

 For help click the information icon.

## Unemployment Compensation Claim

To proceed with your Unemployment Compensation claim, you must provide 18 months of previous employment histories. Click *Next* below to continue. Please note that you have not completed the filing of your Unemployment Compensation claim until you have completed this step.

Next >>

Please review the information listed below.



### Previous Employment History

Our records indicate that you have previously worked for one of the employers listed below. Please identify the employer you worked for by clicking the Select link to the right of that employer's name. If you did not work for any of the employers listed please click the *I have not worked for any of these employers* link.

Employer	Address	Action
Reliance Student Transportation LLC	310 PINE GROVE CMNS, YORK PA 17403	<a href="#">Select</a>

### Please review the information below.

If you have any other employment histories in the last 18 months not listed below, click yes to the *Add Additional Employment History* question below. Otherwise click the *Next* button to continue.

#### Unemployment Insurance Claim Filing Process



\* Indicates required fields.

For help click the information icon.

If you don't see Reliance Student Transportation on the listed Company Names, you will following the Additional Employment History below to add it. Or select "Last Employer" selection

### Employment History

Company Name	Location	Job Title (Occupation)	Start / End Dates	Duration of Job	Gross Salary	Leave Reason	UI Claim	Last Employer	Action
<a href="#">Reliance Student Transportation Llc</a>	310 Pine Grove Cmns York, PA	School Bus Driver (Bus Drivers, School or Special Client)	01/03/2023 - 06/02/2023	5 months	\$375.00 per Week	Layoff	Claim: 7087563 Additional Effective: 6/4/2023	<input checked="" type="radio"/>	<a href="#">Edit</a> <a href="#">Delete</a>
<a href="#">Reliance Student Transportation Llc</a>	310 Pine Grove Cmns York, PA	Bus Driver (Bus Drivers, School or Special Client)	07/09/2016 - 06/03/2022	5 years, 10 months	\$9.69 per Hour	Part Time or Reduced Hours	Claim: 7087563 Transitional Effective: 7/3/2022	<input type="radio"/>	<a href="#">Edit</a> <a href="#">Delete</a>
<b>Total</b>				6 years, 3 months					

Page 1 of 1

Rows: 100

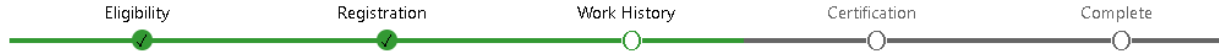
### Additional Employment History

\* Are there any other employment history items that you would like to add?  Yes  No


If you answered Yes to the question "Did you work between 4/1/2022 and 3/31/2023?", you will have to enter at least 1 Employment History while filing this claim.

# Use this page to view, edit or add your Employment History.

## Unemployment Insurance Claim Filing Process



\* Indicates required fields.

 For help click the information icon.

## Employer Search

To help expedite your employment history process, we need to find the employer you were employed by in our system. Enter the employer name and click the *Search* button below.

If the employer you are entering is not located in Pennsylvania, [click here](#).

\* Employer Name, FEIN or State Tax ID:


Enter appropriate ID Number

Search

Cancel



\* Indicates required fields.

 For help click the information icon.

## Employer

\* **Employer Name, FEIN or State Tax ID:**

\* **Address:**

**Address 2:**

\* **Zip Code:**

\* **City:**

\* **State / Province:**

\* **Country:**

\* **Phone Number:**  -  -  **Ext:**  **Type:**

Please make sure that your company information is listed as you see here.

**Linked Pennsylvania's Unemployment Compensation (UC) Benefits System Employer Account:** Reliance Student Transportation LLC  
310 PINE GROVE CMNS  
YORK, PA 17403  
*Mailing Address*  
310 PINE GROVE COMMONS  
YORK, PA 17403

[Change](#) If you have selected the wrong employer, please click **CHANGE** to return to the previous page.

In this section, the system would like to get the industry classification information for this employer. It may have been preset for you below based on the employer information you entered. If it has not been preset below, click *Search for Industry Code (NAICS)* below to search for an appropriate industry classification for the employer entered.

**\*Employer's NAICS code (the primary industry of the employer):**

[Search for Industry Code \(NAICS\)](#)

485410

School and Employee Bus Transportation

Industry Code: 485410

**\*Did you earn at least \$3,564 from this employer?**  Yes  No

**\*Is this your last employer?**  Yes  No

**\*Is this employer considered a temporary agency?**  Yes  No  
*A temporary agency specializes in finding positions for individuals looking for work on a temporary basis.*

**\*Enter the EMPLOYER'S name (not your name) as shown on your check stub:**

**If Maritime, enter the vessel name:**

Question 1: Applicable answer  
Question 2: Answer "Yes"  
Question 3: Answer "No"  
Question 4: Should be populated as Reliance Student Transportation

[ [Search for an occupation](#) ]

\*Occupation title: Bus Drivers, School or Special Client

Occupation code: 53302200

## Position

\*Type of employment:


\*Full or part-time:

\*Number of hours a week you normally work? (excluding overtime):  
Whole Hours:   
Partial Hours:

\*Gross Salary:

\*Salary is based upon:

\*Salary is commission-based:  Yes  No

\*Date you began work:   (MM/DD/YYYY)Today  
You indicated the date as July 1, 2016

\*Are you currently employed with this employer?  Yes  No

\*Gross earnings this week:

\*Number of hours worked this week:

Question 1: Select "Regular"  
Question 2: Select "Part-time"  
Question 3: Select 22 whole hours; .5 partial hours  
Question 4: Gross salary is your run rate X 10  
Question 5: Select "Weekly"  
Question 6: "No"  
Question 7: Enter your hire date  
Question 8: Select "No"  
Question 9: Enter the gross amount for the days worked during the week before you were laid off  
Question 10: Enter the hours

**Employer's Reason for Separation:** Not Yet Submitted

Partial Employment is defined as a reduction in your normal and customary hours with your regular full-time employer due to a lack of work.

\* Reason for Separation:

\* Is this layoff a result of a Voluntary Layoff option with this employer?  Yes  No

\* Last day worked:  (MM/DD/YYYY) Today  
You indicated the date as June 2, 2023

Duration of Job: 6 Year(s) 11 Month(s) 2 Day(s)

\* Did this employer tell you that you would be recalled to your job?  Yes  No

\* Anticipated recall date  (mm/dd/yyyy)

\* Do you have a recall notice in writing from your employer?  Yes  No

\* Was this employment with a public or private school, college or university (e.g. teacher, athletic coach, maintenance staff); or with a governmental agency that provides services (e.g. educational support staff, or crossing guard) to a school, college or university? (If you worked as a bus driver for a transportation company and not directly for a school, answer NO.)  Yes  No

\* Did you own stock and serve as an officer for the company where you were last employed?  Yes  No

Question 1: This is a new separation answer this year – Layoff  
Question 2: BE CAREFUL – THIS ANSWER NEEDS TO BE “NO”  
Question 3: Enter last day worked.  
If your last day was M-Th, you can submit your claim before Saturday  
If your last day was F, you can't file until Sunday  
Question 4: Select “Yes”  
Question 5: Select the date you are scheduled to begin working after layoff  
Question 6: Select “Yes” – you have a recall notice  
Question 7: Select “No”  
Question 8: Select “No”

directly for a school, answer NO.)

\*Did you own stock and serve as an officer for the company where you were last employed?  Yes  No

\*Was your job eliminated because the work was transferred out of the country?  Yes  No

\*Are you a spouse or parent of this employer?  Yes  No

Question 1: Select "No"  
Question 2: Select "No"  
Question 3: Select "No"  
Question 4: Select "No"  
Question 5: Select "No"

## Benefit Payment Information

Please indicate if you will receive benefit payments from any of the following categories from this employer.

\*Did you receive any Severance  Yes  No  
Pay?

## Pension / Retirement Information

Please indicate if you have received, or will receive within the next 52 weeks, payment for any of the following from this employer.

\*Pension / retirement benefits:  Yes  No

## Please review your base period employers.

Base period employers are the employers for which you earned income between 4/1/2022 and 3/31/2023.

### Unemployment Insurance Claim Filing Process



\* Indicates required fields.

This is where you will see your earnings for your quarters.

For help click the information icon.

## Base Period Employment Information

**Monetary Finality Date (not set yet)**

Below are the employers for which you earned income between \_\_\_\_\_ and \_\_\_\_\_

Employer	State Source	Q1 4/1/2022- 6/30/2022	Q2 7/1/2022- 9/30/2022	Q3 10/1/2022- 12/31/2022	Q4 1/1/2023- 3/31/2023	Total Wages	Wage %	SIDES
Reliance Student Transportation LLC (7526068)	PA	\$3,225.00	\$1,673.25	\$4,210.50	\$4,130.25	\$13,239.00	100%	Y
<b>Total</b>		<b>\$3,225.00</b>	<b>\$1,673.25</b>	<b>\$4,210.50</b>	<b>\$4,130.25</b>	<b>\$13,239.00</b>		

		4/1/2022-6/30/2022	7/1/2022-9/30/2022	10/1/2022-12/31/2022	1/1/2023-3/31/2023			
Reliance Student Transportation LLC (7526068)	PA	\$3,225.00	\$1,673.25	\$4,210.50	\$4,130.25	\$13,239.00	100%	Y
<b>Total</b>		<b>\$3,225.00</b>	<b>\$1,673.25</b>	<b>\$4,210.50</b>	<b>\$4,130.25</b>	<b>\$13,239.00</b>		

## Monetary Information

\*Please select the appropriate option below to indicate whether the employers and wages above are shown correctly:

- I agree that these are all of the employers and wages I had between 4/1/2022 and 3/31/2023.  
[Select this option if you were Self-Employed during this period.](#)
- I had other employment and/or wages between 4/1/2022 and 3/31/2023 that are not shown.  
[You do not need to select this option if the missing employment and/or wages include Self-Employment, Out-of-State, Military, or Federal Civil Service.](#)
- I did not work at one or more of the employers listed above.

Make selection 1

Next >>

Please review the information below.

Click *Next* to continue.



## Unemployment Insurance Claim Confirmation

If you would like to review what the system has on file for your Unemployment Compensation claim up to this point, click the *Review My Claim* link below. Otherwise click the *Next* button to continue.

[\[ Review My Claim \]](#)

Next >>

Click Next

Please review the following information below and click the *Next* button below to continue.



### **Important Agreement**

I want to file an Unemployment Compensation (UC) claim in the Commonwealth of Pennsylvania.

I certify that the information I give in this claim is true to the best of my knowledge. The Pennsylvania Department of Labor and Industry routinely exchanges information with other state, federal and local agencies. Computer resources are used to detect illegal receipt of benefits and to verify information provided. Providing correct and complete information will ensure the accuracy of your claim. Providing incorrect information, or information on someone other than yourself, may be considered fraud. False statements are punishable pursuant to 18 Pa. C.S. §4904, relating to unsworn falsification to authorities. A person who knowingly makes a false statement or knowingly withholds information to obtain UC benefits commits a criminal offense under section 801 of the UC Law, 43 P.S. §871, and may be subject to fine, imprisonment, restitution and loss of future benefits.

I am providing my social security number as required under the authority of the Internal Revenue Code of 1954, and the Social Security Act. Your social security number is mandatory for filing UC. Your social security number will be used to report the amount of any UC that you receive to the IRS as income that may be taxable. It will also be used to identify your claim, for statistical purposes, and to make sure you are eligible for UC and other public assistance benefits.

Yes, I want to file this claim.  No, I do not want to file this claim.


Next >>

Please review the following information below and click the *Next* button below to continue.

Unemployment Insurance Claim Filing Process



\* Indicates required fields.

 For help click the information icon.

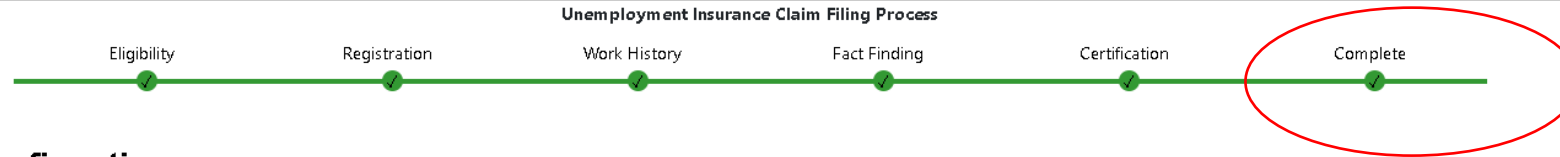
## What You Must Do to Request Weekly Unemployment Benefits

Please check each box below to indicate that you have read and understand the following requirements before you continue.

- \*  To be eligible for benefits each week you **MUST** be able to go to work each day. If you were offered a job today, you must be able to accept it.
- \*  You **MUST** register for employment search services by 08/02/2023, which is the 30th day after the date of your initial claim application. If you do not complete your registration by this date, you may be disqualified for UC benefits, unless you are exempt.  
  
If your local labor market is outside of Pennsylvania, you must register with the state employment service that serves your local labor market.  
  
If your local labor market is within Pennsylvania (either you live in PA, or commute to PA for work) you must register for employment-search services through PA CareerLink® at [www.pacareerlink.pa.gov](http://www.pacareerlink.pa.gov).
- \*  You **MUST** actively search for work beginning with the third week of your benefit year by applying for two jobs and participating in one work search activity each week. You should keep a list of your work searches, including employers' names, addresses (mailing, web, or email), phone numbers, dates of contact, person contacted, how you contact the employer, and results.
- \*  Beginning this Sunday, you **MUST** file a weekly certification to receive benefits which can be done online at <https://benefits.uc.pa.gov/>. The first week of the benefit year that you are unemployed, file a weekly certification, and are otherwise eligible for benefits is called the "waiting week". Benefits are not payable for the waiting week, but you must file a weekly certification for that week in order to be paid benefits for any claim weeks after your waiting week. Continue to file each week if you do not have a job. You cannot be paid for any week(s) that you do not claim.
- \*  You **MUST** report ANY earnings for the week you work, **even if you've not yet been paid**. Include all income, commissions, tips and gratuities. Report the gross amount before deductions.
- \*  If your contact information changes, inform the UC service center (<https://benefits.uc.pa.gov/>), the PA CareerLink® system ([www.pacareerlink.pa.gov](http://www.pacareerlink.pa.gov)) and the United States Postal Service immediately, even if you are not filing for benefits at that time.
- \*  You **MUST** read and understand the **Pennsylvania Unemployment Compensation Handbook**, which explains these requirements in more detail. [Please download and view the PA UC Handbook.](#)

**Please Note: Benefits can be paid ONLY if you meet ALL eligibility requirements.**

Please read the information provided below and click the **Next** button to continue.



## Unemployment Claim Confirmation

Your application for Unemployment Compensation Benefits has been successfully processed and will be reviewed for eligibility. Your unemployment claim confirmation number is **7693610000**

### ACKNOWLEDGEMENTS

You have acknowledged that:

- To be eligible for benefits each week you **MUST** be able to go to work each day. If you were offered a job today, you must be able to accept it.
- You **MUST** register for employment search services by 08/02/2023, which is the 30th day after the date of your initial claim application. If you do not complete your registration by this date, you may be disqualified for UC benefits, unless you are exempt.

If your local labor market is outside of Pennsylvania, you must register with the state employment service that serves your local labor market.

If your local labor market is within Pennsylvania (either you live in PA, or commute to PA for work) you must register for employment-search services through PA CareerLink® at [www.pacareerlink.pa.gov](http://www.pacareerlink.pa.gov).

- You **MUST** actively search for work beginning with the third week of your benefit year by applying for two jobs and participating in one work search activity each week. You should keep a list of your work searches, including employers' names, addresses (mailing, web, or email), phone numbers, dates of contact, person contacted, how you contact the employer, and results.
- Beginning this Sunday, you **MUST** file a weekly certification to receive benefits which can be done online at <https://benefits.uc.pa.gov/>. The first week of the benefit year that you are unemployed, file a weekly certification, and are otherwise eligible for benefits is called the "waiting week". Benefits are not payable for the waiting week, but you must file a weekly certification for that week in order to be paid benefits for any claim weeks after your waiting week. Continue to file each week if you do not have a job. You cannot be paid for any week(s) that you do not claim.
- You **MUST** report ANY earnings for the week you work, **even if you've not yet been paid**. Include all income, commissions, tips and gratuities. Report the gross amount before deductions.
- If your contact information changes, inform the UC service center (<https://benefits.uc.pa.gov/>), the PA CareerLink® system ([www.pacareerlink.pa.gov](http://www.pacareerlink.pa.gov)) and the United States Postal Service immediately, even if you are not filing for benefits at that time.

## Work Registration & Work Search Requirements

Your application for Unemployment Compensation Benefits has been received. Your account number is 7693610000

Next Steps:

### REGISTER FOR WORK SEARCH

[www.pacareerlink.pa.gov](http://www.pacareerlink.pa.gov)

THE LINK BELOW WILL TAKE YOU DIRECTLY TO THE REGISTRATION PAGE.

You must register within 30 days after your unemployment claim is approved. If your local labor market is outside of PA, you must register with the local labor market office in your local area.

benefits. \*If your local labor market is outside of PA, you must register with the local labor market office in your local area.

### LOOK FOR WORK EACH WEEK

Starting with the third week of your benefit year, for each week you receive benefits, you must apply for at least two jobs and document your search activity each week.

Visit [www.PACAREERLINK.pa.gov](http://www.PACAREERLINK.pa.gov) to document your search for work.

### KEEP RECORD OF WORK SEARCH ACTIVITIES

You will be required to report your work search applications and activities each time you file a weekly certification.

You can download this form to help you keep track.

[UC-304](#)  
[UC-304 \(en español\)](#)

You must retain these records for two years and provide them to the department upon request.

[Click here](#) to review the FAQ's regarding work search requirements.

if you will be exempt from registering for employment with the department's website.

exempt from conducting a weekly work search for the remainder of your benefit year.

- When should you open your claim?
- When to open your claim if your last week of work was not after a full week
- When asked about your gross earnings
- If you are asked if this is a voluntary layoff option
- Exemptions when you have a recall date
- .....

Questions?

Thank you!